

CITY OF LOS ANGELES  
CALIFORNIA

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**SUN VALLEY AREA NEIGHBORHOOD COUNCIL**  
**TUESDAY SEPTEMBER 8, 2009**  
**THE GENERAL MEETING AGENDA**  
**from 6:30pm TO 8:30pm**  
**VILLA SCALABRINI RETIREMENT CENTER**  
**10631 VINEDALE STREET**  
**SUN VALLEY, CA 91352**

**Sun Valley Area  
Neighborhood Council**

**9000 Sunland Blvd Suite "A"  
Sun Valley CA 91353-0457  
Telephone 818-767-8262  
Fax 818-767-7510**

The public is requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard when the respective item is being considered. **"In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed in the window of OUR OFFICE LOCATED AT 9000 Sunland blvd Suite "A" Sun Valley and at our website by clicking on the following link: [www.SVANC.org](http://www.SVANC.org) or at the scheduled meeting. PLEASE CHECK OUR WEBSITE FOR INFORMATION**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, or to request translation, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator at (818) 374-9897 or e-mail to [Barry.Stone@lacity.org](mailto:Barry.Stone@lacity.org)

**PIZZA WILL BE AVAILABLE AT THE MEETING**

1. Call to Order, Pledge of Allegiance, Roll Call,
2. Opening Remarks (PRESIDENT):
3. Emergency Personnel from Fire and Police Departments will always be allowed to address The Board when they are ready in order to facilitate their schedule.
4. Presentation/announcements from elected officials or their representatives
5. Comments from D.O.N.E. representative

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6. **Public Comment:** The public may speak on any agenda item by filling out a speaker's card. The public will be allowed to address the board no later than 7:30 p.m. on matters within board Subject - matter jurisdiction. Public comments will be limited to three (3) minutes per speaker. **NOTE:** Public comments shall not be subject to discussion BUT issues may be recommended to be placed on the agenda for future meeting, by a Board member during board member comments period.
- 7.. **Board member comments** on matters within the Board's subject-matter jurisdiction. Board members are limited to three (3) minutes per speaker; and additional discussion time if request is made to place an item on an agenda of a future meeting.
8. Committee **Reports:** Presidents , **Treasurers Report** , Land Use , Environmental Justice .

## **NEW BUSINESS:**

**ITEM 9:** Review, correct and approve minutes from our AUGUST 11, 2009 meeting. (Karina Vallas)

**ITEM 10:** Motion/Discussion/Vote To appoint an Outreach Committee Chairperson, to do outreach for SVANC. Prepare mailers and E-mails to advise Stakeholders of Community happenings. Computer skills a must. O’Gara will assist. Also need helpers.

**ITEM 11:** Motion/Discussion /Vote We need a Chairperson for the Election Committee Election to keep SVANC in compliance with the rules and regulations of the City Clerk for the Neighborhood Council Elections in March 2010. This person will interface with the office of the City Clerk and the DONE and coordinate mailers and publicity for the elections. Time lines on mailers must be met (O’Gara has files of past history)

**ITEM 12** Motion/Discussion /Vote to We need help on the Planning Committee. We need members who are interested in attending planning meetings with SVANC and also downtown. Must be able to attend training meetings. Mary Benson Chairperson to assist.

**ITEM 13:** Motion/Discussion /Vote Need a co-chairperson for our Community Affairs committee. Duties are to aid stakeholders solve problems. We have two issues at present.

**ITEM 14:** Motion/Discussion /Vote to support Poly High School in their Christmas toy drive. Not to exceed \$500. (Community Affairs budget)

**ITEM 15:** Discussion and **Possible** Motion/Vote To approve letters to the Planning Dept with Comments from the SVANC Planning Committee on proposed planning issues in Sun Valley ( MARY BENSON)

**ITEM 16:** Public Comment

**ITEM 17: ADJOURN**

### **PROCESS FOR RECONSIDERATION**

The Board of Directors may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular SVANC meeting. The Board of Directors, on either of these two occasions, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a “Proposed” Action should the motion

to reconsider be approved. A motion for reconsideration can only be made by a Representative who has previously voted on the prevailing side of the original action taken. If a motion for reconsideration is not made on the date the action was taken, then a Representative on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regularly scheduled meeting. This procedure shall be in compliance with the Brown Act.

**GRIEVANCE PROCESS** Any individual stakeholder or group of Community Stakeholders of the SVANC shall be able to express any concerns to the Board of Directors of the SVANC, about its decisions and/or actions, by submitting a written signed grievance to the Secretary or other officers of the SVANC for recording with the Secretary. The grievance should specify the resolution sought. Grievance filings will be accepted after the 60-day period and reviewed by the Board and DONE to determine whether or not the issue can still be addressed.

#### **The Grievance:**

- A.** Shall be submitted, in writing, within sixty (60) days from the time the complainant became aware of the alleged violation, and shall contain an allegation of the facts on which the grievance is based, including the applicable dates, and shall specify the nature of the resolution sought.
- B.** The person or persons making the grievance shall be notified in writing of the date and time of the meeting of the Board of Directors at which the grievance shall be brought forward for discussion.
- C.** The Board of Directors shall appoint an ad-hoc Committee of no less than Three (3) Directors to investigate the grievance and prepare a recommendation for the Board of Directors.
- D.** The recommendation shall be placed on the agenda of the next Board of Directors meeting for discussion and action. The person or persons filing the grievance shall be notified in writing of the date and time of this Board of Directors meeting.
- E.** In the event that the grievance cannot be resolved to the satisfaction of the person or persons filing the grievance, the complainant(s) may appeal the Board of Directors decision to the City of Los Angeles, Department of Neighborhood Empowerment, in the manner established by the Department of Neighborhood Empowerment